



MAJLIS PERABOT MALAYSIA (Reg.No.2385)

MALAYSIAN FURNITURE COUNCIL 马来西亚家具总会

(formerly known as Malaysian Furniture Industry Council)

Lot 19A, 19th Floor, Menara PGRM, 8, Jalan Pudu Ulu, Cheras, 56100 Kuala Lumpur, Malaysia.

Tel:603-92822333 Fax:603-92862296 Email: council@mfc.my Website: www.mfc.my

MFC MEMBERSHIP APPLICATION

CHECK LIST

Kindly observe the following procedures and ensure all supporting documents are submitted with your application:

1. Signatures with company chop required at:

- a) Column 6 (Company's representatives to the Council)
 - i. Authorized Representative ()
 - ii. Alternate Representative ()
- b) Declaration by applicant – Name, Designation and Signature ()

2. Documents for submission (*Certified true copy by Company Secretary*)

- a) Company's Certificate of Incorporation and M & A or Business Registration ()
- b) Form 24 and Form 49 or Form B ()
- c) Manufacturing License for Manufacturer or Custom K2 Form for Exporter ()

3. Cross cheque for Entrance Fee and Annual Subscription payable to "*Malaysian Furniture Council*"

4. Other relevant documents:

- a) Company Profile (if any) / Photos of Factory ()
- b) Brochures and / or Catalogues ()

Note: Kindly ensure no discrepancy when completing this form

TYPES OF MEMBERSHIP

Ordinary Member	All duly registered business organisation or company domiciled in Malaysia whose main business is in the manufacturing or export of furniture shall be eligible to apply for Ordinary Membership.
Associate Member	All duly registered organisation or business domiciled in Malaysia whose main activities are related to or supportive of the furniture industry shall be eligible to apply for Associate Membership.

ENTRANCE FEE AND SUBSCRIPTION

A. Ordinary Member

Entrance fee: RM 600.00 (non-refundable) *

Subscription: RM 600.00 (annually)

*Any new ordinary member who is a member of a duly registered furniture association in Malaysia and recognized as such by MFC Charter Members shall be exempted entrance fee. (Kindly include proof of membership with State Furniture Association [MFC Charter Member])

B. Associate Member

Entrance fee: RM 600.00 (non-refundable) *

Subscription: RM 600.00 (annually)

We, the undersigned hereby apply for admission as a member and agree to be bound by the Rules and Regulations of the Malaysian Furniture Council (MFC), the MTIB Act, and all relevant Government regulations. Should we contravene any of the above then our membership may be revoked.

1. **Organisation Name** : _____

Registration No. : _____

Date of Incorporation : _____

2. **Office Address** : _____

State : _____

Tel : _____ Fax : _____

3. **Factory Address** : _____

State : _____

Tel : _____ Fax : _____

4. **Email Address** : _____ Website URL : _____

5. **Factory Land Area** : _____ Sq.ft **Factory Build-up Area** : _____ Sq.ft

Total No. of Employees : _____

6. **Organisation's representatives to the Council**

i) Name of Authorised Representative : _____

Designation : _____

Mobile Number : _____ I/C No : _____

Signature : _____ E-mail : _____

ii) Name of Alternate Representative : _____

Designation : _____

Mobile Number : _____ I/C No : _____

Signature : _____ E-mail : _____

7. **Nature of Constitution**

Name of Directors / Partners

<input type="checkbox"/> Sole Proprietorship	a)	_____
<input type="checkbox"/> Partnership	b)	_____
<input type="checkbox"/> Sendirian Berhad	c)	_____
<input type="checkbox"/> Berhad	d)	_____

8. **Authorised Capital** : RM _____ **Paid-up Capital** : RM _____
Turnover for Last Year : RM _____

9. ***Nature of Business**

***Base Material**

<input type="checkbox"/> Manufacturer	<input type="checkbox"/> Exporter	<input type="checkbox"/> Importer	<input type="checkbox"/> Hardwood
<input type="checkbox"/> Trader	<input type="checkbox"/> Exporter	<input type="checkbox"/> Importer	<input type="checkbox"/> Rubberwood
<input type="checkbox"/> Importer			<input type="checkbox"/> Plastic
<input type="checkbox"/> Wholesaler / Distributor			<input type="checkbox"/> Leather
<input type="checkbox"/> Others (Please Specify)	_____		<input type="checkbox"/> Metal
<input type="checkbox"/> Export Countries	_____		<input type="checkbox"/> Rattan
			<input type="checkbox"/> MDF
			<input type="checkbox"/> Others (Please Specify)

***Products:**

***Type of Furniture:**

<input type="checkbox"/> Furniture	<input type="checkbox"/> Furniture Parts & Components	<input type="checkbox"/> Dining Set
<input type="checkbox"/> Door	<input type="checkbox"/> Moulding / Joinery	<input type="checkbox"/> Bedroom Set
<input type="checkbox"/> Others (Please Specify)	_____	<input type="checkbox"/> Kitchen Cabinet & Wardrobe
		<input type="checkbox"/> Upholstered Furniture
		<input type="checkbox"/> Sofa Settee
		<input type="checkbox"/> Garden Furniture
		<input type="checkbox"/> Office Furniture
		<input type="checkbox"/> Others (Please Specify)

* Please tick where applicable

10. Reason for joining (please tick where applicable)

- For Export Purpose
- To receive updated information about furniture industry
- To enjoy subsidies and benefits
- To join industry-oriented program by MFC
- Recommended by _____ (MTC / MTIB / State Association / EFE)
- Others (Please specify)

11. Type of membership applied for (please tick where applicable)

Ordinary Membership

- Entrance Fee : RM 600
- Annual Subscription : RM 600

Associate Membership

- Entrance Fee : RM 600
- Annual Subscription : RM 600

I certify that the above information is true to the best of my knowledge. Enclosed is our certified copy of the Company's Certificate of Incorporation and M&A or Business Registration, Certified true copies of Form 24 and Form 49 or Form B, Company Profile, Photo, Brochures and/or Catalogues. Also enclosed is cheque/bank draft no. _____ amounting RM _____ being entrance fee and annual subscription.

Name : _____ Date : _____

Designation : _____

Authorised Signature : _____ Company Stamp : _____

Note: Clearance of cheque does not constitute approval of membership. A refund will be issued in the case of non-approval of application.

Annual expiry date for all MFC membership is on 31 December of every year which corresponds to MFC's financial year irrespective of application/approval date.

FOR MFC USE ONLY

Prepare by / Date	:	_____	President	:	_____
Reviewed by / date	:	_____	Hon. Sec. General	:	_____
Entrance Fee	:	_____	Membership No	:	_____
Annual Subscription	:	_____	Date Approved	:	_____
Total Amount	:	_____	Date from Received	:	_____
Receipt No	:	_____			

Please contact MFC Secretariat at Tel: **03-9282 2333** for any enquiries/assistance